

Product Scene Review Worksheet

Review one concept version against the stated brief and recorded sources.
Keep the concept label attached.

Brief ID	Intended use
Reviewer and date	Concept filename and version
Reference filename, version and views	
Source permission or rights status	Required concept label

Verified item list and supporting source

Unknowns requiring another view or specification

Review this version

Check	Requirement and source	Observation in this version	Status	Next action
Count and identity				
Shape and proportions				
Lettering and marks				
Surface and colour				
Accessories and packaging				
Scene implications				

Status key R Reject: a supported fact or brief requirement is contradicted. H Hold: required evidence is missing or a detail cannot be inspected.

N No visible issue: limited to inspected views; this is not approval. NA: use only with a recorded reason.

Overall decision

☐ Reject ☐ Hold ☐ Reviewed for this concept brief only

Any R means Reject. With no R, any relevant unresolved H means Hold.

Use Reviewed only when all relevant checks are complete and no R or H remains unresolved.

Decision reason _____

Owner and next action _____

Re-review when the file, version, brief or reference changes.

This sheet records a concept review, not final catalogue or product approval.